



County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
Chief Executive Officer

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MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

To: Supervisor Mark Ridley-Thomas, Chairman
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer *Sign for*

SOLE SOURCE CONTRACTS

At the Board of Supervisors' meeting held December 18, 2012, the Board discussed sole source contracting at the Departments of Health Services (DHS) and Public Health (DPH). During the discussion, Board Chairman Ridley-Thomas requested this Office to report back on sole source contracts at these departments. This memorandum includes a response to this request relative to DHS and DPH sole source contracts, as well as information on sole source contracting in general throughout the County (Attachment I).

Board Policy 5.100 (Sole Source Contracts) requires that departments advise the Board in advance of commencing negotiations for sole source contracts in excess of \$250,000. The policy also requires departments to track their sole source contracts below the threshold of \$250,000, and to provide such information to the Internal Services Department (ISD) for inclusion in an annual report to the Board.

Health Services

DHS received Board approval of 18 sole source contracts for the period 2009 through 2012 (Attachment II). One area where DHS is experiencing an increase in the use of sole source contracts is for medical equipment maintenance and support from original equipment manufacturers (OEM). Current medical equipment tends to be very sophisticated and operates with proprietary parts and software which only the OEM can support. Use of a non-OEM can often void warranties and cause critical equipment operational problems, putting patient safety at risk. When an ISD-issued Purchase Order (PO) for initial acquisition of equipment and maintenance expires, DHS must obtain continuing maintenance and software upgrades from the OEM. During the last four years, there were three new OEM contracts and DHS anticipates that volume will increase as POs for competitively bid equipment acquisitions expire and maintenance and support is still necessary.

"To Enrich Lives Through Effective And Caring Service"

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January 9, 2013
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DHS also makes strategic use of the benefits enjoyed as a member of the University Health System Consortium (UHC) which offers its members access to their competitive bid contracts. During this period, two contracts were approved on the basis of the UHC relationship.

Five contracts were awarded to replace an existing ISD contract to continue receiving services that were previously provided under a PO, or expand the scope of a PO beyond ISD's authority. Four contracts were awarded based on the need for quick action in order to comply with the California 1115 Waiver, commonly known as the *California Bridge to Reform*. Three of the remaining contracts were awarded based on expansion of current contractual relationship to ensure continuity of services and one contract was awarded after a Request for Information solicitation determined there was only a single service provider in the geographic region served.

Although these contracts represent a small fraction of total DHS contracts, each one is essential to DHS operations and was recommended for approval based on a thorough assessment of the available options. As DHS moves forward to successfully adapt both DHS and the County for the Affordable Care Act in a very short period before January 2014, there is a continuing need to expediently contract for the critical services to support DHS' transformation. The strategic use of sole source contracts is necessary to do business and be competitive in the health care industry. To that end, the County has convened a cross-departmental Task Force to support and expedite the County's efforts; one area under review is expediting the contracting process which will include consideration of the rare but essential use of sole source contracts where warranted.

Public Health

The number of DPH sole source contracts has steadily decreased over the last few years. In 2009-10, DPH executed 144 Board-approved sole source contracts under \$250,000, primarily in response to the receipt of American Recovery and Reinvestment Act (ARRA) funds as well as the pandemic H1N1 outbreak, both requiring quick action. In 2010-11, DPH executed 108 Board-approved sole source contracts under \$250,000, primarily related to the receipt of ARRA funds as well as emergency preparedness and response activities requiring quick action. In 2011-12, DPH executed 45 Board-approved sole source contracts under \$250,000, primarily related to the receipt of funding requiring quick action including Centers for Disease Control and Prevention Community Transformation Grant (CDC CTG) funds under the Patient Protection and Affordable Care Act of 2010, AB-109 post-release substance abuse treatment funds, and Los Angeles County Children and Families First – Proposition 10 Commission perinatal substance abuse treatment funds.

For sole source contracts over \$250,000, DPH provides advance notification to the Board, the CEO, and County Counsel. The authority to enter into such contracts is subsequently submitted in a Board letter for Board approval. The justification for these contracts include the need for rapid implementation, the requirement of highly technical skills or expertise, or the availability providers.

Examples of Board-approved DPH sole source contracts and corresponding justifications for those contracts include:

- Sixteen sole source contracts funded by the CDC CTG with strict requirements related to the rapid implementation of grant activities. Sole source justification is included for each of the 16 contracts (Attachment III).
- Three sole source contracts with the City of Pasadena for the provision of HIV/AIDS Home-Based Case Management services, Non-Medical Case Management services, and Mental Health services. These sole source contracts were assigned from the AIDS Service Center upon its decision to relinquish the contracts, thereby ensuring the uninterrupted provision of HIV/AIDS services in the San Gabriel Valley.
- Two sole source contracts for the provision of substance abuse treatment services at four Los Angeles County Probation Department camps. The two contractors were selected based upon their experience providing residential and outpatient substance abuse services to juvenile justice involved youth and their unique geographic location in close proximity to the service sites. The sole source contracts allowed for the immediate implementation of program services.

Given the emergent and time-sensitive nature of the services funded by DPH, it is anticipated that there will continue to be an ongoing need to execute sole source contracts. For example, on February 19, 2013, DPH will submit a Board letter to request approval to enter into three sole sources contracts above \$250,000 with The Regents-UCLA, USC-Keck, and the AIDS Healthcare Foundation (AHF) to provide oral health care services to HIV-positive Ryan White-eligible clients. The sole source contracts are part of a multi-phased approach to address the oral health needs of this population. This action will ensure rapidly enhancement of the availability of critical oral health care to this population.

DPH is actively working to mitigate this need, recently releasing Requests for Statements of Qualification (RFSQs) for substance abuse disorder services and media services. Further, DPH is currently developing RFSQs for evaluation and training services.

Through these various RFSQs, DPH will establish pools of qualified vendors and recommend approval of master agreements with each. The opportunity for additional contractors to apply for inclusion in the RFSQ pool will be provided on a routine basis. Once the master agreements are established, DPH will be able to issue as needed, specific Work Order Solicitations for the provision of services. The process reflects the fair and competitive environment of a Request for Proposals process, but allows for a quicker timeframe for selection since a pool of vendors (contractors), based on the RFSQ, is already established. Proposals/bids will be solicited from all contractors qualified for each service and, based on a pre-determined set of evaluation criteria, contractor(s) will be identified resulting in the award of a Master Agreement Work Order (MAWO) to selected contractor(s).

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All County Departments

As indicated on Attachment I, the number of sole source contracts reported for 2011-12 decreased as compared to FY 2010-11.

- For 2011-12, seven of 35 departments reported sole source contracts below the threshold of \$250,000, compared to ten departments in 2010-11.
- For 2011-12, departments reported 102 County sole source contracts totaling approximately \$10.6 million, compared with 149 sole source contracts totaling \$12.5 million in 2010-11.

While there are circumstances that warrant departments to engage in sole source contracts, we recognize such contracts hinder the open and competitive bidding process and, as such, we will continue to monitor sole source engagements and identify methods to limit sole source contracts when appropriate.

WTF:EFS:MKZ
JH:ib

Attachments (3)

c: Executive Office, Board of Supervisors
County Counsel
Health Services
Internal Services
Public Health

ATTACHMENT I



County of Los Angeles
INTERNAL SERVICES DEPARTMENT

1100 North Eastern Avenue
Los Angeles, California 90063

TOM TINDALL
Director

Telephone: (323) 267-2101
FAX: (323) 415-8664

"To enrich lives through effective and caring service"

August 22, 2012

To: Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky, Chairman
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: Tom Tindall *Tom Tindall*
Director

SUBJECT: SOLE SOURCE CONTRACTS ANNUAL SURVEY

Board Policy 5.100 on Sole Source Contracts requires that departments advise your Board in advance of commencing negotiations for sole source contracts in excess of \$250,000. The policy also requires departments to track their sole source contracts below the threshold of \$250,000 and to provide such information on an annual basis.

As indicated on the attached summary document, the number of sole source contracts reported for FY 2011-12 decreased as compared to FY 2010-11.

- For FY 2011-12, seven (7) of 35 departments reported sole source contracts below the threshold of \$250,000, compared to ten (10) departments in FY 2010-11.
- For FY 2011-12, departments reported 102 County sole source contracts totaling approximately \$10.6 million, compared with 149 sole source contracts totaling \$12.5 million in FY 2010-11.

Contracts for consulting services executed under the CEO's delegated authority are not included in this report, as they are already separately reported by the CEO.

ISD will continue to report to your Board on an annual basis for sole source contracts meeting the established criteria. If you have any questions, please contact me at (323) 267-2101.

TT:JS:YY:lg
Attachment

c: Chief Executive Officer
DCEO, Operations
ISD Board Deputies
All Department Heads
Administrative Deputies
Contract Managers' Network

COUNTY OF LOS ANGELES**SOLE SOURCE CONTRACTS SURVEY RESULTS FY 2011-2012****Attachment**

CONTRACTOR	SERVICES	AMOUNT
Chief Executive Office		
A Better LA	For Community Outreach Workers for Parks after Dark.	\$ 60,000.00
Amity Foundation	Fiscal Intermediary for Los Angeles Regional Reentry Partnership, which will increase capacity of organization who serve incarcerated and ex-offender population.	\$ 50,000.00
Caleb Southworth	Quantitative analysis of the Department of Public Social Services enhanced Supplemental Security Income and Medi-Cal Advocacy Program application process.	\$ 50,000.00
Centro C.H.A.	Implementation efforts for the 2012 Long Beach Summer Night Lights program to secure vendors, purchase supplies and equipment for program.	\$ 40,000.00
City of Duarte Crime Prevention Department	Provide the most at-risk youth and their families with prevention program development, supervision, and measured goals and outcomes.	\$ 13,250.00
Doris Monterroso	Steps to Excellence Training.	\$ 108,080.00
Gardena-Carson Family YMCA	Expansion of the Spring Youth Membership Program, which provides healthy recreational activities, creates positive experiences to improve self-image, and stress management.	\$ 31,000.00
Gardena-Carson Family YMCA	YMCA Health Intervention Program provides instruction and coaching in healthy living, fitness, nutrition, and stress management.	\$ 10,000.00
LA Family Housing	Predevelopment of the Day Street Apartments project for permanent supportive housing.	\$ 150,000.00
Marin County	Annual fee to participate in the State MAA and TCM programs.	\$ 155,895.00
Playa Vista Jobs Opportunities and Business Services	Fiscal intermediary for United Job Creation Council will provide a combination of prevention, skills development, and education mentoring program.	\$ 151,250.00
R.P. Laurain & Associates	Property Valuation Services. Services are not required on a full-time basis, but are needed intermittently.	\$ 100,000.00

COUNTY OF LOS ANGELES

SOLE SOURCE CONTRACTS SURVEY RESULTS FY 2011-2012

Attachment

CONTRACTOR	SERVICES	AMOUNT
Santa Anita Family YMCA	Assist young adults to re-enter into society by conducting community outreach, intervention, violence prevention and re-entry support activities.	\$ 75,000.00
Santa Anita Family YMCA	Develop a young adult and juvenile re-entry program.	\$ 35,000.00
South Bay Center for Counseling	Fiscal Agent for the Healthy Start Program, providing services to at-risk elementary students through violence prevention programs, at 186 th St. Elementary School.	\$ 48,000.00
South Bay Center for Counseling	Fiscal Agent for the Gardena Healthy Start/Gardena H.S. Clinic Programs, which provides vital medical, mental health, pregnancy prevention, teen parenting and after school program.	\$ 31,200.00
South Bay Center for Counseling	Fiscal Agent for the Teen Court and SHADES Program, peer-to-peer interactions in courtroom-like setting, at Gardena High School.	\$ 55,000.00
The Boys and Girls Club of the Foothills	Fiscal agent for Monrovia Achievers Project, which will assess and enroll youth and families in services and activities intended to reduce at-risk behavior.	\$ 24,420.00
The Innova Group, Inc.	Coordinate and facilitate the Los Angeles County Interdepartmental Council on Homelessness.	\$ 100,000.00
The Los Angeles Neighborhood Land Trust	Los Angeles Neighborhood Land Trust's Garden Apprenticeship Program provides environmental and gardening education classes, hands-on gardening skill-building and training, and mentoring.	\$ 13,297.04
The Sheriff's Youth Foundation	Fiscal Agent for the Temple Youth Activities League who will identify at-risk youth and develop programs to meet specific needs.	\$ 15,020.00
Thomas Byrnes	Evaluation of impact to CalWORKs families resulting from legislative changes to program.	\$ 25,000.00

COUNTY OF LOS ANGELES

SOLE SOURCE CONTRACTS SURVEY RESULTS FY 2011-2012

Attachment

CONTRACTOR	SERVICES	AMOUNT
University of Sciences in Philadelphia	Evaluation of relations between participant characteristics, remedial and tertiary education, and employment outcomes in CAIWORKS Gain program.	\$ 125,000.00
Unusual Suspects Theatre Company	Provide mentoring through their intensive theatre arts curriculum for underserved high school youth, including probationers and foster youth, for participants at San Fernando High School in Pacoima.	\$ 75,000.00
Unusual Suspects Theatre Company	Provide mentoring through their intensive theatre arts curriculum for underserved high school youth, including probationers and foster youth, for participants at Fremont High School located in Florence-Firestone.	\$ 20,000.00
Women Organizing Resources, Knowledge and Services	Site processes and related predevelopment costs for the development of affordable housing in the City of Pomona.	\$ 25,000.00
	Total	\$ 1,586,412.04
<i>Children & Family Services, Department of</i>		
Alma Family Services	Child Abuse Prevention & Early Intervention	\$ 100,000.00
Anne E. Nicoll, Ph.D.	Diligent Recruitment Services	\$ 15,300.00
Five Acres	Diligent Recruitment Services	\$ 42,904.00
Friends of the Family	Family Visitation Center & Safe Child Custody Exchange Program	\$ 115,800.00
Friends Outside in Los Angeles County	Incarcerated Parents	\$ 68,786.00
Grace Resources, Inc.	Family Visitation Center & Safe Child Custody Exchange Program	\$ 109,000.00
Gramercy Housing Group (GHG)	Transitional Housing for Pregnant & Parenting Youth	\$ 100,000.00
Human Rights Campaign Foundation	Diligent Recruitment Services	\$ 45,747.00
Human System and Outcomes, Inc.	Quality Services Review	\$ 85,440.00
International Business Machines Corp.	MAC/CAD Services	\$ 150,000.00
Kidsave International	Diligent Recruitment Services	\$ 109,147.00

COUNTY OF LOS ANGELES

SOLE SOURCE CONTRACTS SURVEY RESULTS FY 2011-2012

Attachment

CONTRACTOR	SERVICES	AMOUNT
National Council on Crime and Delinquency	Safe Measures-Subscription/Structured Decision Making Support	\$ 164,438.00
The Regents of the University of California	Diligent Recruitment Services	\$ 32,508.00
	Total	\$ 1,139,070.00
Coroner	Organ Recovery Services: One Legacy is the federally designated organ procurement organization serving L.A. County and is required pursuant to the Uniform Anatomical Gift Act, and Federal law to facilitate the recovery and placement of organs and tissue from consenting donors for purposes of transplantation, therapy, education and research.	Non financial
One Legacy, Inc.		
		Total
		\$ -
Mental Health, Department of		
Children's Hospital Los Angeles (CHLA)	Implement the Child Mental Health Initiative (Integrated Service System for Infants, Preschoolers, and Families Program) and Project FACT.	\$ 200,644.00
For The Child, Inc. (FTC)	Comprehensive, family-centered, culturally-competent Mental Health Services to young children, ages birth to five years, and their families.	\$ 192,240.00
Pacific Asian Counseling Services (PACS)	Comprehensive, family-centered, culturally-competent Mental Health Services to young children, ages birth to five years, and their families.	\$ 181,838.00
Special Services for Groups (SSG)	Mental health and substance abuse treatment, life skills, benefits assistance, psychiatric services/medication, housing, family support services, and other treatment needs.	\$ 90,252.00

COUNTY OF LOS ANGELES

SOLE SOURCE CONTRACTS SURVEY RESULTS FY 2011-2012

Attachment

CONTRACTOR	SERVICES	AMOUNT
Special Services for Groups (SSG)	California Emergency Management Agency Residential Substance Abuse Treatment Program. This is the first of 2 grants from the LA County Sheriff's Department for In-jail treatment and linkage services to those incarcerated to address the high recidivism rate of mentally ill offenders and expand mental health services in jail to those in need prior to their release.	\$ 148,248.00
Special Services for Groups (SSG)	Bureau of Justice Assistance - Justice and Mental Health Collaboration Program. This is the second of 2 grants from the LA County Sheriff's Department for In-jail treatment and linkage services to those incarcerated to address the high recidivism rate of mentally ill offenders and expand mental health services in jail to those in need prior to their release.	\$ 153,865.00
	Total	\$ 967,087.00
Probation Department		
Asian Youth Center	Gang Intervention Services for youth.	\$ 200,000.00
Asian Youth Center	Home Based Services for high risk/high needs youth.	\$ 28,333.00
California Institute for Mental Health	Training for evidence-based interventions.	\$ 192,000.00
California Institute for Mental Health	Functional family therapy externship.	\$ 105,000.00
Goodwill Industries of Southern California	Employment Services for youth.	\$ 187,934.00
InsideOUT Writers, Inc.	Writing Program for youth in juvenile hall.	\$ 192,021.00
Soledad Enrichment Action, Inc.	Home Based Services for high risk/high needs youth.	\$ 85,000.00
Southern California Alcohol and Drug Programs, Inc.	Home Based Services for high risk/high needs youth.	\$ 28,333.00
Tarzana Treatment Centers, Inc.	Home Based Services for high risk/high needs youth.	\$ 28,333.00
	Total	\$ 1,046,954.00

COUNTY OF LOS ANGELES

SOLE SOURCE CONTRACTS SURVEY RESULTS FY 2011-2012

Attachment

CONTRACTOR	SERVICES	AMOUNT
Public Health, Department of		
CHRONIC DISEASE AND INJURY PREVENTION:		
American Lung Association in California	Participate in CHOOSE HEALTH LA, funded by CDC Community Transformation Grant (CTG).	\$ 75,000.00
Bikes Belong Foundation	Participate in CHOOSE HEALTH LA, funded by CDC CTG.	\$ 125,000.00
Breastfeeding Task Force of Greater Los Angeles	Participate in CHOOSE HEALTH LA, funded by CDC CTG.	\$ 100,000.00
Los Angeles County Office of Education	Participate in CHOOSE HEALTH LA, funded by CDC CTG.	\$ 125,000.00
Los Angeles Unified School District	Participate in CHOOSE HEALTH LA, funded by CDC CTG.	\$ 225,000.00
Public Health Law and Policy	Participate in CHOOSE HEALTH LA, funded by CDC CTG.	\$ 75,000.00
Ruder Finn, Inc.	Participate in CHOOSE HEALTH LA, funded by CDC CTG.	\$ 200,000.00
The Regents of the University of California, San Francisco	Participate in CHOOSE HEALTH LA, funded by CDC CTG.	\$ 100,000.00
COMMUNICABLE DISEASE CONTROL AND PREVENTION - ACUTE COMMUNICABLE DISEASE:		
University of Pittsburgh	Proprietary data use service agreement.	\$ 22,935.00
COMMUNICABLE DISEASE CONTROL AND PREVENTION - LABORATORY:		
Honeywell Business Solutions	Maintenance service for equipment that must be serviced by authorized manufacturer.	\$ 198,598.00
EMERGENCY PREPAREDNESS AND RESPONSE PROGRAM:		
Child Care Resource Center	Strengthen emergency preparedness capabilities of childcare resource and referral network.	\$ 134,951.00
Emergency Network of Los Angeles	Build Community resilience.	\$ 190,000.00
RAND Corporation	Build Community resilience.	\$ 149,429.00
The Regents of the University of California, Los Angeles	Strengthen community preparedness messaging.	\$ 150,000.00
MATERNAL, CHILD, AND ADOLESCENT HEALTH PROGRAMS:		
City of Long Beach	Children's Health Outreach and Enrollment.	\$ 160,467.00
City of Pasadena	Children's Health Outreach and Enrollment.	\$ 52,500.00
Los Angeles County Office of Education	Children's Health Outreach and Enrollment.	\$ 157,500.00
Los Angeles Unified School District	Children's Health Outreach and Enrollment.	\$ 157,500.00
Nurse Family Partnership, Inc.	Maternal, Infant, and Early Childhood Home Visiting Program nurse training services.	\$ 120,000.00

COUNTY OF LOS ANGELES

SOLE SOURCE CONTRACTS SURVEY RESULTS FY 2011-2012

Attachment

CONTRACTOR	SERVICES	AMOUNT
OFFICE OF THE MEDICAL DIRECTOR - QUALITY IMPROVEMENT DIVISION:		
City of Long Beach	Public Health Infrastructure: Seek cross-jurisdictional collaboration with other health departments in LA County.	\$ 138,575.00
City of Pasadena	Public Health Infrastructure: Seek cross-jurisdictional collaboration with other health departments in LA County.	\$ 49,862.00
SUBSTANCE ABUSE PREVENTION AND CONTROL:		
Alcoholism Council of Antelope Valley/NCA	AB 109 Post-Release Community Supervision Treatment Program for Substance Abuse Disorder Program (AB 109).	\$ 70,000.00
Asian American Drug Abuse Program, Inc.	AB 109.	\$ 137,133.00
Behavioral Health Services, Inc.	AB 109.	\$ 124,700.00
Behavioral Health Services, Inc.	Homeless CalWORKS Families Project.	\$ 206,250.00
California Hispanic Commission on Alcohol and Drug Abuse, Inc.	AB 109.	\$ 103,200.00
CRI-HELP, Inc.	AB 109.	\$ 127,000.00
His Sheltering Arms, Inc.	AB 109.	\$ 68,334.00
His Sheltering Arms, Inc.	Perinatal Substance Abuse Treatment Services funded by First 5 LA.	\$ 171,065.00
MELA Counseling Services Center, Inc.	Perinatal Substance Abuse Treatment Services funded by First 5 LA.	\$ 180,000.00
National Council on Alcoholism and Drug Dependence - Long Beach Area	Perinatal Substance Abuse Treatment Services funded by First 5 LA.	\$ 147,630.00
Phoenix Houses of Los Angeles, Inc.	AB 109.	\$ 65,000.00
Plaza Community Center	Perinatal Substance Abuse Treatment Services funded by First 5 LA.	\$ 108,549.00
Principles, Inc.	AB 109.	\$ 83,300.00
Prototypes	Homeless CalWORKS Families Project.	\$ 206,250.00
Shields For Families, Inc.	AB 109.	\$ 68,333.00

COUNTY OF LOS ANGELES

SOLE SOURCE CONTRACTS SURVEY RESULTS FY 2011-2012

Attachment

CONTRACTOR	SERVICES	AMOUNT
Shields For Families, Inc.	Homeless CalWORKS Families Project.	\$ 206,250.00
Social Model Recovery Systems, Inc.	Perinatal Substance Abuse Treatment Services funded by First 5 L.A.	\$ 89,769.00
Southern California Alcohol and Drug Programs, Inc.	AB 109.	\$ 64,000.00
Southern California Alcohol and Drug Programs, Inc.	Homeless CalWORKS Families Project.	\$ 206,250.00
Substance Abuse Foundation of Long Beach, Inc.	AB 109.	\$ 89,000.00
Tarzana Treatment Center	Parole Services Network treatment services in the 5th Supervisorial District.	\$ 190,452.00
URDC Human Services Corporation	Perinatal Substance Abuse Treatment Services funded by First 5 L.A.	\$ 35,471.00
Valley Women's Center, Inc.	Homeless CalWORKS Families Project.	\$ 206,250.00
WATTS Healthcare Corporation	Perinatal Substance Abuse Treatment Services funded by First 5 L.A.	\$ 55,633.00
	Total	\$ 5,717,136.00
Public Social Services		
International Rescue Committee (IRC)	Contracted services can only be provided by agencies that are federally certified by the U.S. Department of State and the U.S. Department of Homeland Security.	\$ 103,450.00
Interfaith Refugee and Immigration Service (IRIS)	Contracted services can only be provided by agencies that are federally certified by the U.S. Department of State and the U.S. Department of Homeland Security.	\$ 82,760.00
	Total	\$ 186,210.00
	GRAND TOTAL	\$ 10,642,869.04

COUNTY OF LOS ANGELES

SOLE SOURCE CONTRACTS SURVEY RESULTS FY 2011-2012

Attachment

CONTRACTOR	SERVICES	AMOUNT

The following County Departments did not execute any sole source service contracts under \$250,000 during FY 2011-2012:

- *Agricultural Commissioner/Weights and Measures*
- *Alternate Public Defender*
- *Animal Care and Control*
- *Assessor*
- *Auditor-Controller*
- *Beaches and Harbors*
- *Board of Supervisors - Executive Office*
- *Chief Information Office*
- *Child Support Services Department*
- *Community and Senior Services*
- *Consumer Affairs*
- *County Counsel, Office of the*
- *District Attorney's Office*
- *Fire Department*
- *Health Services*
- *Human Resources*
- *Internal Services Department*
- *Military and Veterans Affairs*
- *Museum of Art*
- *Natural History Museum*
- *Parks and Recreation*
- *Public Defender*
- *Public Library*
- *Public Works, Department of*
- *Regional Planning*
- *Registrar-Recorder/County Clerk*
- *Sheriff's Department*
- *Treasurer and Tax Collector*

ATTACHMENT II

DHS SOLE SOURCE AGREEMENTS

YEAR 2009-2012

Contract No.	Contractor/Service	Board Approval	Term	Contract Amount	Comments
H-702033	EXP Pharmaceutical Services Corporation for pharmaceutical reverse distribution services	12/11/12	12/11/12 to 5/31/15	Revenue paid to County	Sole Source based on DHS participation in University HealthSystem Consortium (UHC) and EXP is their Novation contractor. EXP matched rates with that agreement that was competitively solicited by UHC.
H-705452	L-3 Communications for medical equipment maintenance at LAC+USC	10/09/12	10/09/12 to 10/09/17	\$144,000 for 5 year term	Sole Source because an Original Equipment Manufacturer (OEM). Equipment purchase was originally bid by Internal Services Department (ISD) and a PO awarded.
H-705454	Alert Communications for continued provision of telephone communication support services for Healthy Way LA (HWLA) enrollees	09/04/12	10/01/12 to 12/31/13	\$219,095 for 14 month term	Sole Source replacement agreement with current contractor to ensure continued services to HWLA enrollees through the remaining program period under the 1115 Waiver. Not feasible to solicit for the 14 month term that services are required.
H-705406	Cardinal Health Pharmacy Services for central fill pharmacy and automation system for offsite dispensing of medication refills	08/07/12	08/07/12 to 7/31/17 + 2 1-year extensions	\$12,950,911 for entire 5 year term	Sole Source based on Cardinal's current status as DHS's pharmaceutical wholesaler. Remote medication refill fulfillment will be performed by Cardinal on site at a Cardinal pharmaceutical warehouse. Not feasible to have another contractor perform the services.
H-705209	Ramsell Public Health Rx (Ramsell) temporary 340B contract pharmacy administrator services for HWLA Matched Program	06/19/12	06/12/12 month to month not to exceed 12 months	Estimated cost not exceed \$5.9 million per month for pharmaceutical ingredient costs, \$300,000 per month for transaction	Sole Source based on need to take quick action to implement services to ensure continuity of care for Ryan White beneficiaries pursuant to the 1115 Waiver. Competitive negotiation with Ramsell and subsequent contract award allowed program to commence quickly.

DHS SOLE SOURCE AGREEMENTS

YEAR 2009-2012

Contract No.	Contractor/Service	Board Approval	Term	Contract Amount	Comments
H-705375	Talyst Inc, for automated medication management systems equipment maintenance	05/15/12 to 05/15/17	05/15/12 to 05/15/17	\$758,654 for 5 year term	Sole Source because an OEM. Equipment purchase was originally bid by ISD and a PO was awarded.
H-705379	National Health Foundation (NHF) for fiscal intermediary and project management services for 2 grants supporting the Low Income Health Program (LIHP)	03/20/12 to 06/12/14	06/12/12 to 06/12/14	\$610,000	Sole Source due to quick action required to implement grants for projects supporting the 1115 Waiver, prior relationship with NHF, and 5% administrative fee rate that is lower than typical 10-20% charged by others.
77665	Diamond Contract Services for housekeeping staffing services at LAC+USC	10/04/11 to 04/03/13	10/04/11 to 04/03/13	\$3,819,703 for 18 month term	Sole Source due to quick action required to transition from temporary ISD contract to a DHS contract to allow time for competitive DHS solicitation. ISD was not able to continue supporting the services through ISD contract.
77654	Servicon Systems, Inc. for housekeeping staffing services at Rancho and MLK MACC	09/13/11 to 03/12/13	09/13/11 to 03/12/13	\$4,662,456 for 18 month term	Sole Source due to quick action required to transition from temporary ISD contract to a DHS contract to allow time for competitive DHS

DHS SOLE SOURCE AGREEMENTS

YEAR 2009-2012

Contract No.	Contractor/Service	Board Approval	Term	Contract Amount	Comments
H-704934	Health Management Associates (HMA) for consultant services for ambulatory care restructuring	06/21/11	07/01/11 to 06/30/13	\$2,127,806 for 2 year term	solicitation. ISD was not able to continue supporting the services through ISD contract.
H-704933	Samy Farid, M.D., Inc. for obstetrical physician services at Antelope Valley Health Center and Antelope Valley Hospital	06/07/11	07/01/11 to 06/30/16	\$1,400,000 for 5 year term	Sole Source based on need for quick action to transition DHS for the 1115 Waiver. HMA had prior consultant contract under Chief Executive Office authority and therefore there was no learning curve necessary.
H-705292	Public Health Foundation Enterprises (PHFE) for project management, development, implementation and evaluation services for enhancements to the Health-e-LA Encounter Summary Sheet Project (ESS)	05/17/11	05/17/11 to 6/30/13	\$1,500,000	Sole Source due to DHS' continued difficulty recruiting qualified OB/GYNs in Antelope Valley area. Request for Information (RFI) released to identify possible providers. Only one response received from current contractor, Dr. Farid.
H-705176	McKesson Health Solutions for consulting services on InterQual implementation at DHS as required for 1115 Waiver	03/29/11	10/06/11 to 12/31/13	\$650,000	Sole Source based on PHFE receiving original grant to implement ESS and the need to continue project management services and usage of same personnel to complete the project.
H-704673	Steven Hirsch and Associates for professional medical credentialing services at Harbor	03/29/11	03/29/11 to 03/28/12	\$172,000 for 1 year term	Sole Source based on transition of current contractor on an ISD Purchase Order (PO) to Board approved contract to enable DHS to

DHS SOLE SOURCE AGREEMENTS

YEAR 2009-2012

Contract No.	Contractor/Service	Board Approval	Term	Contract Amount	Comments
H-704541	Translogic Corporation dba Swisslog Health Care for equipment maintenance and support services for automated guided vehicle system at LAC+USC	10/19/10	10/19/10 to 09/30/13	\$526,322	Sole Source because an OEM. Original purchase was part of the capital project for the new LAC+USC facility recruit County employee to perform services.
H-704447	Global Healthcare Exchange, LLC (GHX) for a supply chain procurement and data management service	09/21/10	09/21/10 to 12/31/15	\$1,204,150 for 5 year term	Sole Source based on GHX having a contract with UHC (that was competitively bid) to provide these services to UHC members. DHS is a UHC member.
H-704368	Saga Technologies, Inc. to expand and enhance the enterprise medical hub (mHUB) system to all DHS facilities	03/30/10	05/04/10 to 05/03/16	\$4,614,194 for 6 year term	Sole Source based on Saga custom developed web-based software for mHub at LAC+USC and the need to expand to DHS enterprise wide solution.
77051	Philips Healthcare Informatics, Inc. for an enterprise image management system	08/18/09	08/18/09 to 08/18/15	\$3,938,500	Sole Source based on enterprise wide expansion of Phillip's system previously bid by ISD for single DHS facility.

ATTACHMENT III

**COMMUNITY TRANSFORMATION GRANT
SOLE SOURCE CONTRACTS**

Agency Name	Estimated Amount	Estimated First Term	Description of Services	Sole Source Justification
1 American Diabetes Association (ADA)	\$300,000	Date of Execution to 09-29-12	ADA will work with the Community Clinic Association of Los Angeles to expand the National Center for Quality Assurance Diabetes Care Center Recognition Program to include key low socio-economic status, multi-clinic community health centers in Los Angeles County. ADA will provide technical assistance and financial incentives (e.g., coverage of program fees) to eligible health centers to assist them in meeting standards and qualifying for the recognition program.	ADA is the primary authority and premier voluntary organization that promotes awareness of diabetes and public education on diabetes care management in the U.S.
2 Breastfeeding Task Force of Greater Los Angeles (BTFGLA)	\$100,000	Date of Execution to 09-29-12	BTFGLA will partner with DPH to assist hospitals in Los Angeles County to achieve Baby-Friendly designations. The role of the BTFGLA is to provide technical assistance to hospitals on systems changes needed to enable baby-friendly practices and to provide access to certified lactation educators.	BTFGLA is the only well-qualified network of breastfeeding experts and advocates that works on a countywide basis in Los Angeles County.

COMMUNITY TRANSFORMATION GRANT
SOLE SOURCE CONTRACTS

Agency Name	Estimated Amount	Estimated First Item	Description of Services Sole Source Justification
3 California Center for Public Health Advocacy (CCPHA)	\$150,000	Date of Execution to 09-29-12	CCPHA will work with local officials to establish policies to increase access to healthy food and beverage options, or decrease access to unhealthy options. CCPHA will provide technical assistance to DPH and contracted community partners to help establish policies to improve the food and physical activity environment. CCPHA will coordinate efforts with the statewide HEAL Cities Campaign and its statewide partner the League of California Cities.
4 California Food Policy Advocates (CFPA)	\$125,000	Date of Execution to 09-29-12	CCPA is the only agency in California combining nutrition, policy, and social marketing expertise with a demonstrated history in guiding community agencies through issues related to improving nutrition environments. CCPHA is the proprietor of the Healthy Eating Active Living campaign that DHP will purchase for expanded placement throughout Los Angeles County.

**COMMUNITY TRANSFORMATION GRANT
SOLE SOURCE CONTRACTS**

Agency Name	Estimated Amount	Estimated First Term	Description of Services / Sole Source Justification
5 City of Los Angeles - City Attorney's Office	\$175,000	Date of Execution to 09-29-12	<p>The City of Los Angeles (City) will collaborate with DPH to provide important resources to tobacco retailers, including information on Tobacco Retailer Permits and guidance regarding lawful practices for tobacco sales. The City will develop a multi-tiered, community-based model using education and investigation in order to assess how tobacco prices are manipulated by the tobacco industry and how its marketing strategies are aimed at influencing consumption. Other areas of focus in the retail environment may include tobacco retailer licensing, employer responsibilities, third party sales, volume of cigarettes sold, illegal sales, data/hotspots, outlet density, tobacco product sales, and tobacco products/brands marketed to specific communities.</p> <p>The City of Los Angeles is the largest city within the County, and DPH is required to reach all residents of the County.</p>
6 City of Los Angeles - Department of Planning	\$250,000	Date of Execution to 09-29-12	<p>The City of Los Angeles (City) will partner with DPH on a three-part initiative. First, the City will incorporate healthy policies into its general plan by developing a Health Chapter for the City's General Plan Framework Element. Second, the City will adopt healthy Transit Oriented Development (TOD) standards and incorporate the standards into four new TOD plans surrounding the City's new transit stations. Third, the City will develop several ordinances that have been identified and prioritized in the Health Chapter. These implementing ordinances may include policies related to improving access to healthy food and expanding the availability of open-space.</p> <p>The City requires a sole source agreement given that the most effective method to change City public health policy is to contract directly with this office.</p>

**COMMUNITY TRANSFORMATION GRANT
SOLE SOURCE CONTRACTS**

Agency Name	Estimated Amount	Estimated First Term	Description of Services	Sole Source Justification
7 LA Best Babies Network	\$100,000	Date of Execution to 09-29-12	<p>The LA Best Babies Network will be leading the Los Angeles County Healthy Weight Collaborative (HWC). The HWC is made up of organizations committed to making efficient changes in preventive and treatment services for women of child-bearing age as a way of reducing the burden of diabetes and cardiovascular disease. The members of the collaborative will represent community organizations, schools, recreational facilities, public and private hospitals, community and private health care practices, and residents of Los Angeles County.</p> <p>The LA Best Babies Network – Healthy Weight Collaborative is a coalition of Federally Qualified Health Centers that serve underserved mothers and other women in South Los Angeles. Addressing maternal-child health issues, especially for low-income communities, is a critical component of this project.</p>	
8 City of Long Beach [Long Beach Department of Human and Health Services]	\$130,000	Date of Execution to 09-29-12	<p>The Long Beach Department of Human and Health Services (LB DHSS) Diabetes Prevention and Management Program will work to integrate the patient-centered medical home model approach into community self-care management programs for diabetes patients. The program will be providing diabetes self-management education and support for Spanish-speaking individuals with diabetes, as well as intensive education and support to individuals with pre-diabetes and obesity.</p> <p>The LB DHSS shares Los Angeles County's public health responsibilities of protecting the public and improving health in Los Angeles County. As such, the County will work LB DHSS to improve access to clinical preventive services in the Federally Qualified Health Centers and/or low-income clinics/programs they oversee. The most effective way to change City of Long Beach public health policy is by contracting directly with this office.</p>	

**COMMUNITY TRANSFORMATION GRANT
SOLE SOURCE CONTRACTS**

Agency Name	Estimated Amount	Estimated First Term	Description of Services/ Sole Source Justification
9 Los Angeles County Office of Education (LACOE)	\$125,000	Date of Execution to 09-29-12	<p>LACOE will develop new policies and/or strengthen existing tobacco use and enforcement policies targeting students, staff, and school visitors in Los Angeles County. LACOE will advance these policies in conjunction with the implementation of evidence-based physical education requirements. Staff will provide students, parents/guardians, and staff ongoing counseling and referrals to the California Smokers' Helpline and other cessation resources.</p> <p>LACOE has the unique ability to reach the target population and collaborate with various school districts throughout the County.</p>
10 Los Angeles Unified School District (LAUSD)	\$125,000	Date of Execution to 09-29-12	<p>LAUSD will be partnering with DPH to expand the professional development and peer mentoring program to 135 additional schools in the district. Additional elements on wellness will be included in the peer mentoring program curriculum for teachers, including training for teachers to identify and refer students who use tobacco to smoking cessation resources.</p> <p>The LAUSD is the largest school district in the County with the largest reach to the target population in a school district. LAUSD has a unique program, Physical Education Teacher Peer Mentoring Program, with the ability to collaborate with key partners to implement new or strengthen existing obesity-related policies in schools. The only way to legislate LAUSD policy is by working directly with this office.</p>

**COMMUNITY TRANSFORMATION GRANT
SOLE SOURCE CONTRACTS**

Agency Name	Estimated Amount	Estimated First Term	Description of Services / Sole Source Justification
11 Los Angeles Unified School District (LAUSD)	\$100,000	Date of Execution to 09-29-12	<p>LAUSD will strengthen existing and develop new tobacco use policies that prohibit the use and possession of tobacco products by students, staff, and school visitors. LAUSD will also develop tobacco use assessment policies to be implemented during new student registration. LAUSD will increase access and utilization of effective cessation services among high-risk youths. LAUSD will also implement evidence-based physical education requirements and provide tobacco prevention education. Students will work with local coalitions and cities to support tobacco control campaigns.</p> <p>The LAUSD is the largest school district in the County with the largest reach to the target population in a school district.</p>
12 City of Pasadena [Pasadena Department of Public Health]	\$100,000	Date of Execution to 09-29-12	<p>The Pasadena Department of Public Health (Pasadena DPH) will work to integrate a team-based care approach to clinical preventive services delivery in the Prevention, Adherence, Collaboration, and Education (PACE) program. PACE is a program that aims to reduce the cardiovascular morbidity and mortality of medically indigent patients with type 2 diabetes.</p> <p>Pasadena DPH shares Los Angeles County's public health responsibilities of protecting the public and improving health in Los Angeles County. As such, the County will work Pasadena DPH to improve access to clinical preventive services in the Federally Qualified Health Centers and/or low-income clinics/programs they oversee. The only effective way to change City of Pasadena public health policy is by contracting directly with this office.</p>

**COMMUNITY TRANSFORMATION GRANT
SOLE SOURCE CONTRACTS**

Agency Name	Estimated Amount	Estimated First Term	Description of Services / Sole Source Justification
13 Safe Routes to School National Partnership (SRTSNP)	\$125,000	Date of Execution to 09-29-12	<p>SRTSNP will partner with DPH to implement a policy campaign to increase the percentage of local, State, and federal transportation dollars spent on pedestrian and bike infrastructure. The campaign will establish a County-wide Active Transportation Coalition with representatives from local cities, transportation agencies, pedestrian/bike/safe routes to school advocates, schools, and DPH. The campaign will also partner with existing youth development organizations to train and organize youth to speak before their city council and local transportation agencies about the need for streets that are safe for walking and biking.</p> <p>SRTSNP is the only agency in Los Angeles County with combined policy advocacy experience in safe routes to schools, bicycle and pedestrian planning, and youth mobilization.</p>
14 Smoking Cessation Leadership Center (SCLC)	\$100,000	Date of Execution to 09-29-12	<p>SCLC staff will provide support to tobacco cessation contractors to integrate tobacco policy and prevention practice approaches into wellness programs and services across various settings in Los Angeles County. SCLC staff will provide customized, intensive in-person and virtual training, technical assistance and materials, tailored to the contractors needs.</p> <p>SCLC is the only agency of its kind in California combining tobacco expertise and policy capability. Since the CDC requires that the County collaborate with key partners to implement new or strengthen existing tobacco free policies in local cities and schools, technical advice is needed from SCLC.</p>

**COMMUNITY TRANSFORMATION GRANT
SOLE SOURCE CONTRACTS**

Agency Name	Estimated Amount	Estimated First Term	Description of Services / Sole Source Justification
15 Technical Assistance Legal Center Public Health Law and Policy (TALC)	\$75,000	Date of Execution to 09-29-12	TALC will provide legal and policy technical assistance to DPH and contracted agencies around issues related to tobacco control, prevention, and cessation. Moreover, TALC lawyers will provide legal advice in their respective areas of expertise, such as multi-unit housing and outdoor areas, schools, and local city initiatives, to guide and draft policies proposed by DPH and the collaborating agencies/contractors.
16 The Center for Tobacco Policy and Organizing (Center/ALAC)	\$75,000	Date of Execution to 09-29-12	Center/ALAC will provide capacity-building, tobacco policy, and advocacy technical assistance to the DPH staff and partnering organizations. The Center/ALAC will assist local communities by providing community organizing strategies to help community coalitions secure support and adopt local city policies. They will also provide policy information and analysis for local tobacco control ordinances such as comprehensive outdoor air, smoke free multi-unit housing, and tobacco retailer licensing. Additionally, the Center/ALAC will monitor significant statewide tobacco control bills and tobacco industry campaign contributions. Center/ALAC is the only agency of its kind in California specializing in tobacco policy development and adoption modeling.